Booth Security Order Form

The Anaheim Convention Center is pleased to offer a high-quality BOOTH SECURITY SERVICE for those exhibitors who desire security beyond that level which will have been arranged for by Show Management. Please direct inquiries and orders regarding this service to:

ANAHEIM CONVENTION CENTER Attention: Security Manager, 800 W. Katella Avenue, Anaheim CA 92802

(Tel) 714 765-8915; After Hours: 714-765-8975 (Security) (Fax) 714 765-8966

Rates for this service depend on the timeliness of the request.

Please refer to the rate chart below. **ACC recognizes a four hour minimum shift**.

RATES: BOOTH OFFICER.....$26 per hour; applies to all orders received EARLIER than 15 days prior to the first event day.

BOOTH OFFICER.....$30 per hour; applies to all orders received FEWER than 15 days prior to the first event day.

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EVENT NAME

COMPANY NAME:_____

ADDRESS:_____

Address City State Zip Code

CONTACT NAME:_____ PHONE (____) _____ BOOTH NUMBER:_____

How may we contact your representative in an emergency (hotel name & tel. number):_____

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NOTE: **PAYMENT IN FULL of the *estimated** total cost of service MUST be received PRIOR to acceptance of order. Payments will be accepted in cash, company check, or credit card*. Please circle method of payment preferred.**

*Actual cost will include a 15 minute early line-up call for instructions during shift changes.

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*If paying by credit card, please furnish the following: Please PRINT Cardholder Name: _____

VISA **MASTERCARD** **AMEX** _____ - _____ - _____ - _____ Exp. Date: _____

Signature: _____

I authorize the City of Anaheim to charge my account for the amount stated below. Actual charges may vary slightly, depending upon final number of hours provided.

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Please indicate the **DAYS, DATES AND TIMES** booth security will be required: (for example: Fri., April 9, 6:00pm to Sat., April 10, 8:00am = 14 Hours)

From_____ to _____ = _____ Hours

From_____ to _____ = _____ Hours

From _____ to _____ = _____ Hours

From _____ to _____ = _____ Hours

From _____ to _____ = _____ Hours Total Hours Requested_____

From _____ to _____ = _____ Hours Times Applicable Rate x $_____

From _____ to _____ = _____ Hours Total Paid with Order $_____

NOTE: In the event your booth is not staffed by a company official at the officer's scheduled off-duty time, should the officer remain? **Yes** **No**

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The City of Anaheim thanks you for your business and hopes you have a successful exhibiting experience!